

CS-19-076

# CONTRACT APPROVAL FORM

(Contract Management Use only)  
**CONTRACT TRACKING NO.**  
**CM1919-45-A1**

## CONTRACTOR INFORMATION

Name: Ricoh USA, Inc./CopyFax  
Address: 8475 Western Way, Suite 110 Jacksonville FL 32256  
City State Zip  
Contractor's Administrator Name: Richard Durant Title: \_\_\_\_\_  
Tel#: (904) 296-1600 Fax: (904) 296-7111 Email: richard.durant@copyfax.com

## CONTRACT INFORMATION

Contract Name: Lease/Maintenance & Supply Agreement Contract Value: \$8,967.60 (Lease and Maint & Supply)  
Increase to Maintenance & Supply Agreement in the annual base cost to \$724.50 from \$624.00 to include additional color prints in an effort to save money; includes 55,000 b/w prints & 10,000 color prints; excess prints at \$.0059 for b/w and \$.045 for color per print. Lease monthly amount of \$197.10 and original term to remain the same; Piggyback agreement off the University of South Florida 9-13-G; Term 36 months from install  
Brief Description: \_\_\_\_\_  
Contract Dates : From: 5/28/17 to: 5/27/20 Status: \_\_\_ New \_\_\_ Renew  Amend# \_\_\_ WA/Task Order  
How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ  Coop. \_\_\_ Other Piggyback

### If Processing an Amendment:

Contract #: CM1919-45-A1 Increase Amount of Existing Contract: \$100.50  
New Contract Dates: 8/1/17 to 7/31/20 TOTAL OR AMENDMENT AMOUNT: \$9,068.10

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] Department Head Signature Date \_\_\_\_\_
2. [Signature] Contract Management Date 11/7/19
3. [Signature] Office of Management & Budget Date 11/18/19
4. [Signature] County Attorney (approved as to form only) Date 11/20/19

Judicial: Judge Fahlgren  
Submitting Department  
Lease: 49172713-544000-CJ161 / Maint: 18161605-546020  
Funding Source/Acct #

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] Michael Mullin Date 11/20/19

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



JULY 20, 2019

**PROPOSAL  
FOR  
NASSAU COUNTY COURTS  
JUDGE FAHLGREN  
CONTRACT CM1919-45**

**MAINTENANCE AND SUPPLY AGREEMENT**

TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND SUPPLIES EXCEPT PAPER AND STAPLES. BASE ANNUAL COST OF \$724.50 INCLUDES 55,000 B & W PRINTS AND 10,000 COLOR PRINTS. EXCESS B & W PRINTS AT \$.0059 PER PRINT. EXCESS COLOR PRINTS AT \$.045 PER COLOR PRINT.

**Jacksonville**  
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Fax: 352.336.8151

**Daytona Beach**  
480 Fentress Blvd  
Suite L  
Daytona Beach, FL 32114  
Phone: 386.252.2292  
Fax: 386.252.0920